

**REVISED / PROPOSED TIME LINES FOR INTERNAL PROCUREMENT PROCESSES  
IN THE PROCUREMENT PIM VOL III.**

<b>NO</b>	<b>ACTIVITY</b>	<b>TIMELINE (MAXIMUM)</b>
<b>1.</b>	<b>PREQUALIFICATION</b>	
a)	Evaluation of Pre-Qualification Applications.	14 Business Days
b)	Approval of the Shortlist.	14 Business Days
<b>2.</b>	<b>BIDDING PROCESS</b>	
a)	Bid Preparation	60 Business Days for complex procurements and 30 business days for simple procurements.
b)	Clarifications and Amendments	14 Business Days prior to the deadline of submissions.
c)	Evaluation of bids	28 Business days
d)	Review of Evaluation report by the Tender Board	7 Business Days
e)	Review of Evaluation report by the World Bank.	14 Business Days
f)	Incorporation of comments by the Tender Board and the World Bank on the Evaluation reports.	7 Business Days
g)	Submission of complaints by the Bidders	7 Business Days after receiving the intention to award notice.
h)	Negotiations with Local Bidders	7 Business Days
i)	Negotiations with International Bidders	14 Business Days
j)	Review of the Draft contract by the Ministry's legal department	7 Business Days
k)	Approval of Negotiation minutes/reports and draft contract document by the Tender Board.	7 Business Days
l)	Approval by the Attorney General where applicable	7 Business Days
m)	Review and No Objection by the WB	14 days
n)	Signing the Contract	7 Business Days for local contractors and 14 Business days for international contractors.

**NB:** Please note that the timelines indicated above are the maximum to be taken therefore some activities other than (g) can be undertaken in less days depending on the complexity of the procurement.

**SUPERVISION OF IMPLEMENTATION OF THESE TIMELINES**

The Heads of PMUs at the three Implementing Agencies should supervise their staff in the PMUs to ensure that the respective officers adhere to the timelines agreed on. The

Procurement Expert from the PMSC will from time to time sample some procurement files to follow up on implementation of these timelines.

**ALLOWABLE DELAYS**

Due to circumstances beyond one's control, 7 days allowance delay can be accepted.